

**UNIVERSITY OF SOUTHERN CALIFORNIA**  
**Marshall School of Business**  
**Undergraduate International Exchange Program**  
*Program Overview and Important Dates*  
**2018-2019**

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**TERM DATES:**

**Classes:**

Fall Semester, 2018: August 20 – December 12 (Includes Final Exams)

Spring Semester, 2019: January 7 – May 8 (Includes Final Exams)

**Mandatory Orientation:**

Fall Semester, 2018: August 16, 2018 & August 17, 2018

Spring Semester, 2019: January 4, 2019

**Expected Arrival Date:** Move-in day is typically the day before orientation. While this is the official move-in day, early move-in requests will be considered on a case-by-case basis.

**Exchange Application Deadlines:**

Fall Semester: *Nomination:* March 1, 2018, *Student Application:* March 15, 2018

Spring Semester: *Nomination:* September 15, 2018, *Student Application:* October 1, 2018

**Housing and Deadline:**

All exchange students will be eligible to apply for on-campus accommodation for the duration of the semester in which they study at the Marshall School of Business, if they submit an on-line housing application by the stated deadlines. Students who submit their applications after the deadline will be reviewed on a case-by-case basis. (Deadlines will be announced with introductory e-mail.) Additional information on USC housing can be obtained on-line.

<http://housing.usc.edu>

**APPROXIMATE LIVING COSTS IN US\$ DOLLARS:**

**ON-CAMPUS ROOM & BOARD:** \$3500-4500 per semester (depending on housing assignment)

**FOOD (if renting without a meal plan):** \$400.00 to \$450.00/month

**BOOKS AND CLASS READING MATERIALS:** \$300.00 to \$500.00/semester

**LOCAL TRANSPORTATION:** Varies, but bicycles recommended for local use

**SPENDING, SHOPPING, FUN & ACTIVITIES:** Depends on activities: approx. \$400-\$600/month

## HEALTH SERVICES:

All students are provided health insurance (which is mandatory for all International students, although students may request a waiver if they have a qualifying insurance policy) through USC. The costs for the health services and insurance are as follows:

\$305.00\* mandatory student health center fee/semester

\$685.00\* student health insurance Fall (August-January)

\$1220.00\* student health insurance Spring and Summer (January-August)

\*Estimated for 2018-2019 Academic Year

## SEVIS FEES:

The SEVIS system is the new computerized system that tracks all student visa holders, and makes entering and exiting the US much more efficient and concise. All international students must pay a fee to the US government prior to your visa interview. Information on where to pay the fee will be included with your admission packet.

## LEARNING EXPECTATIONS:

- **CLASS FORMAT:** Lectures, case analyses/presentations, papers and projects
- **ATTENDANCE:** Class attendance is mandatory for most courses
- **PARTICIPATION:** Class participation is part of a student's final grade in most courses
- **GRADING:** Letter grades with D the marginal pass; final course grade often based on class participation, projects, case analyses, mid-term and final exams.
- **CLASS SIZE:** Varies. 20 - 70 students per class in 300- and 400- level courses
- **Credits per course:** Varies, most semester-long academic courses are 4 credits
- **CLASS HOURS PER UNIT:** 15 class and 45 study (60 class and 180 study per 4 credit class)
- **AVERAGE COURSE LOAD:** 16-18 units (4 academic courses, 1 social/non-academic course)
- **COURSE CHOICES:** Exchange students have the same freedom in course selection as regular students. This includes, but is not limited to, taking courses in business or accounting provided they have the appropriate prerequisites. While undergraduate courses in the Marshall School are eligible for early registration, students wishing to take courses outside Marshall, such as economics or in other departments, will be dealt with on a space available basis. Students will be given the list of courses as soon as it is available. They are then required to return the list of selected courses to the School by a specific deadline to allow the school sufficient time to reserve seats in their selected courses.

**EXAMINATIONS:** Format of exams varies

### Examination Dates:

Fall Semester, 2018: December 5-12, 2018

Spring Semester, 2019: May 1-8, 2019

**Language of Instruction:** English

## ENGLISH LANGUAGE PROFICIENCY REQUIREMENT:

Please be advised that to meet US J-1 Visa requirements, USC Marshall will require students to provide in writing proof of English Proficiency from all students who do NOT have a US, Canadian, UK, Australian or New Zealand passport. The **only** method is TOEFL iBT OR IELTS scores. The University will NOT accept English coursework in lieu of the exams.

✓ TOEFL iBT Requirement: score of 90 and no less than 20 on each section

✓ IELTS Requirement : score of 6.5 with no less than a 6.0 on each band score

**We will ONLY accept the TOEFL iBT or IELTS. We can no longer accept any alternate exams (such as the Cambridge or institutional TOEFL exams).**

## **PROOF OF FUNDS:**

All students are required to submit proof of funding that demonstrates sufficient amount for the duration of their program.

- 1 semester: \$10,000
- Academic Year: \$20,000

### **Bank Statement & Proof of Funding Letter Guidelines**

- Must be in English – if not, provide a translation
- Funding should be indicated in USD – if not, attach a currency conversion from [XE](#)
- Must indicate type of readily available account (savings/checking) – no investments, stocks, mutual funds, line of credit, etc.
- Must be no older than 3 months from date submitted
- Online bank statements must indicate the financial institution, account holder's name, and type of account
- Letter from bank must be printed on bank letterhead and signed

## **AREAS OF BUSINESS STUDY/RESEARCH:**

- Accounting
- Business Communication
- Finance
- Real Estate
- Entrepreneurship
- Data Systems
- Operations Management
- Management & Organization
- Marketing

### **Course Information:**

General information on courses can be found on-line at the following websites. The General course listing provides students with the listing of courses offered during a specific semester, as well as the time and day the courses are offered, and the name of the instructor.

Basic course descriptions for classes can be found at the departmental websites from which the course is offered. The websites for the main programs are listed below.

### **General Course Information (Schedule of Classes):**

<http://classes.usc.edu>

### **USC Catalogue:**

<http://catalogue.usc.edu/>

### **Marshall Catalogue:**

<http://catalogue.usc.edu/content.php?catoid=6&navoid=1299>

### **USC Course descriptions:**

<http://catalogue.usc.edu/content.php?catoid=6&navoid=1494>

### **Marshall Course Syllabi:**

<https://www.marshall.usc.edu/current-students/international-programs/international-exchange-program/incoming-students/academics/marshall-course-syllabi>

**Program Websites:**

*Lloyd Greif Center For Entrepreneurial Studies (BAEP):* <http://www.marshall.usc.edu/faculty/centers/greif>  
*Center for Management Communication (BUCO):* <http://www.marshall.usc.edu/faculty/centers/cmcc>  
*Finance & Business Economics (FBE):* <http://www.marshall.usc.edu/faculty/fbe>  
*Data Sciences and Operations (DSO):* <http://www.marshall.usc.edu/faculty/iom>  
*Management & Organization (MOR):* <http://www.marshall.usc.edu/faculty/management>  
*Marketing (MKT):* <http://www.marshall.usc.edu/faculty/marketing>  
*Accounting (ACCT):* <http://www.marshall.usc.edu/faculty/leventhal>

**STUDENT SERVICES AVAILABLE:**

- **Orientation**
- **Academic Advising**
- **Free Writing Assistance**
- **Tutoring**
- **Office of International Services**
- **Disability Services**
- **Mental Health Services and Counseling**
- **Computing Services and email**
- **Libraries**
- **800+ Student Clubs/Associations**
- **On-Campus Health Facilities**
- **Free access to on-campus sports facilities**
- **Club Athletics**

**ACTIVITIES:**

The International Exchange Program office coordinates a number of events during the semester which differ from semester to semester, but are intended on providing a cultural as well as entertaining experience. Past events include: weekend business tour of Baja- California, trips to Universal Studios theme park and Disneyland, intra-mural futbol, USC (American) Football game, volleyball beach picnic, and welcome and farewell banquets. Students are encouraged to join one of 800 student organizations on campus to help further their experiences at USC, and to further integrate with the student body.